

SOP

To be reviewed annually and updated as necessary (To be signed and dated every time)

1 CONTROLLING FARM ACCESS

- 1 Do you keep the barn locked and require visitors in the RA to sign a log book?
Yes **No**

- 2 Have you drawn a diagram of your farm site indicating the RA and the CAZ?
Yes **No**

- 3 Security of poultry premises: building & facilities (signs included) visually inspected for good repair. **Date** _____ **m/yr**

- 4 What types of protective clothing do you have available for visitors?
 Boots Coveralls Hats / Bonnets
 Disposable Boots Masks
 Other: _____

- 5 Do you require your visitors to indicate their previous farm contact (I.e. the same day)?
Yes **No**

- 6 Describe your biosecurity protocol if you come into contact with another type of poultry operation:

PEST CONTROL

Pest Situation Analysis:

Rate pest problems in previous years: (none, some, lots)

Rodents (N /S / L) Wild Birds (N /S / L) Flies (N /S / L)

Beetles (N /S / L) Other Pests: _____

Pest Control on the Farm:

- 1 What type of pest control program do you have in place?

- 2 Are weeds, equipment and debris kept away from the exterior of the growing facility?
Yes **No**

Signature _____	Date _____	m/yr
Signature _____	Date _____	m/yr
Signature _____	Date _____	m/yr



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2 FEED AND WATER ACCESS

Equipment specifications on file(feed / drinkers / ventilation)

Location of files:

Feed

- Do you have written confirmation from your feed mill about their food safety program? **Yes** **No**
- Pelleted
- Mashed
- Do you have a control program for your on-farm feed mixing operation?
Yes **No** **N/A**
- Do you have control measures in place to minimize the quantity of leftover feed?
Yes **No**

Record bin identification:

Water quality

Date of water analysis _____

(results to be kept on file)

Corrective maintenance (if necessary) _____

- Do you have a control method to ensure the accuracy of the water treatment system?
Yes **No**

Signature _____	Date _____	m/yr _____
Signature _____	Date _____	m/yr _____
Signature _____	Date _____	m/yr _____



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MANURE MANAGEMENT

- Describe your manure management plan

CLEANING AND DISINFECTION PROCEDURES

- Describe how you, or the cleaning crew, clean and disinfect your barn

- If the cleaning and / or disinfection is contracted out, insert the contract at the end of this section or inscribe

Cleaning firm name _____

Address _____

Telephone number _____

NOTE: Description of procedures may be made on separate pages.

Signature _____	Date _____	m/yr
Signature _____	Date _____	m/yr
Signature _____	Date _____	m/yr



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Annual Review. (Record to be updated as necessary)

CHICKS

- Hatchery Name and Address

Hatchery name _____

Address _____

HATCHERY

- Hatchery Federal register number

Number _____

- Is the day-old chick supplier recognized by the Canadian Food Inspection Agency as operating under HACCP?

Yes **No**



HR

Your barns should have a stand-by power system. You should test the standby system regularly to be sure that you can give your birds a proper environment if there is a power failure. In many cases, the testing frequency will be dictated by the farm insurance policy.

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ANNUAL REVIEW

LIGHTING

- Describe your lighting program

HEATING AND VENTILATION

- Describe your heating and ventilation program

MONITORING and BACK-UP SYSTEM

- Describe your monitoring and back-up system

COMMENTS



Annual Record (Records to be reviewed once a year.)

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LOADING PROTOCOL

1 Are roadways, loading areas & loading platforms free of obstacles?
Yes **No**

2 If no: describe corrective measures

3 What is the catching method??

Birds chased during catching

Birds not chased

Flock hand loaded

Flock modularly loaded

4 Is the loading procedure supervised?
Yes **No**

Name _____

5 What do you do with birds that have been screened out and / or left behind?

